Covering letter for Request for change in Subscriber Signature / Photograph (To be submitted by DDO in duplicate on official stationery)

To	To NSDL CRA,			
Fr	From: Date:			
DI	DDO Registration Number: DDO Name and designation: DDO's contact No.:			
	Enclosed please find (in words) number of request from Subscribers for Change in Signature and / or Change in Photograph.			
	I the authorized signatory, have verified the change request and declare that what is stated is correct and complete.			
Yo	Yours faithfully,			
-	Signature/Name of authorized signatory Stamp of DDO			
In	Instructions:			
1.	1. This covering letter is to be provided by the DDO along with the Roin Subscriber Signature and/or Photograph.	equest for Change		
2.	2. Please quote the correct DDO Reg. No. allotted by CRA. The charare liable to be rejected if incorrect DDO Reg. No. is mentioned.	nge request forms		